

EXTENDED ESSAY CHECKLIST

Use the following checklist to help you meet the IB General Assessment Criteria. **Hand this checklist in with the final draft** of your Extended Essay.

*******PASSING GRADE IS 9 POINTS OUT OF A POSSIBLE 36*******

A -- The Research Question : (2 points possible)

- is clearly and precisely stated in the early part of the essay.
- is sharply focused and not a broad generalization.
- lends itself to a systematic investigation in my chosen subject area
- can be effectively dealt within the 4000 word limit of an extended essay.

B --The Introduction includes: (2 points possible)

- an indication of why the topic chosen is interesting, important, or worthy of study
- some background information and places the topic in an appropriate context
- whether the topic has been narrowed to a focus of more manageable proportions
- a clearly and precisely stated research question
- a clear concluding statement of the thesis and argument, i.e. the response to the research question that will subsequently be developed in the body of the essay

C – Investigation shows that it is well planned because: (4 points possible)

- I have included relevant materials, sources, data and evidence in my essay.
- I have not included irrelevant information in my essay.
- I have effectively analyzed the evidence/material/sources/data in my essay.

D – Knowledge and understanding of topic studied (4 points possible)

- My essay demonstrates very good understanding of the topic studied
- My essay clearly locates the investigation in an academic context
- My evaluation of sources and/or data is appropriate and fully substantiated.
- I have, through the use of proper grammatical forms, clearly expressed my ideas.
- I have proof read my essay and have used proper essay formatting.

E – Reasoned Argument (4 points possible)

- My essay is a convincing argument that addresses my research question.
- Ideas are presented clearly and in a logical and coherent manner

F – Analytical & evaluative skills appropriate to the subject (4 points possible)

- My essay shows effective and sophisticated application of appropriate analytical and evaluative skills.

G – Use of language appropriate to the subject (4 points possible)

- Language used communicates clearly and precisely
- Terminology appropriate to the subject is used accurately

H – Conclusion (2 points possible)

- My conclusion is effective and clearly stated
- I have written a conclusion that restates my question and is consistent with the argument and evidence presented in my essay.
- Where appropriate, I have included in my conclusion any new or unresolved questions that arose during my investigation.

I -- Formal Presentation (4 points possible)

- I have a title page clearly stating my research question, the subject of my extended essay, my name and candidate number.
- A table of contents is immediately after my abstract.
- Each page of my essay is correctly numbered and includes my candidate number either in the header or footer.
- I have accurately and consistently cited all my sources in an accepted format.
- I have included either a bibliography or a works cited page in an accepted format.

J – Abstract (2 points possible)

- My abstract is within the 300-word limit.
- I have clearly stated my research question in my abstract.
- I have clearly stated how my investigation was undertaken in my abstract.
- My abstract contains the conclusion I reached in my essay.

K -- Holistic Judgement (4 points possible)

- My essay reflects my best effort.
- I have shown insight in my essay.
- I have demonstrated depth of understanding of my chosen subject and topic.
- I have demonstrated inventiveness and flair through my writing style.